

# Weekly 1:1 Meeting

## for Motivating Staff & Getting Results

STAFF NAME: \_\_\_\_\_

FOR THE WEEK OF  / /  Duration 25-30 minutes

**WEEKLY HIGH POINT (what are some wins and successes from the past week):**

**WEEKLY LOW POINT (what are some of the challenges or roadblocks you are experiencing):**

**WHAT ARE YOU WORKING ON NEXT (what have you tried to overcome the challenges you are experiencing):**

**WHAT SUPPORT DO YOU NEED FROM ME:**

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